

Gaithersburg Day Laborer Task Force Meeting
Tuesday, January 17, 2006, 7:30 p.m.
Casey Community Center, Room A

I. Approval of Summary of 1/10/06 Meeting

A motion was made to approve the 1-10-06 meeting summary. The motion passed.

Prior to addressing the next agenda item, a question was posed as to what materials should be made available to the public and when. A lengthy discussion ensued with members eager to keep the proceedings transparent but cautious in regard to the potential for material related to research-in-progress to inadvertently mislead the public as to the intentions or direction of the task force. Much of the discussion focused on articles, studies and websites all currently already in the public domain.

A motion was made to cull from task force member emails all links, pdf files, word files and web sites addresses containing research information for posting to the web. The motion passed.

Questions were raised in regard to feasibility and data management. Additionally, there was some question regarding City policies on linking to other websites from the City site. **The motion was held in abeyance.**

II. Completion of Final Task Force "List of Issues: Relating to the Day Laborer Situation within the City of Gaithersburg"

➤ Selection of Member to Write First Section of Task Force Charge

Barbara Fahey drafted a report of the Ad Hoc Committee Presentation at the January 10, 2006 meeting. The report was forwarded to Chair Prentiss Searles and Gloria Aparicio. It was requested that a copy of the report be forwarded to all task force members for review.

In regard to the list of issues, a question arose as to whether the "issues" referenced in the resolution establishing the Gaithersburg Day Laborer Task Force (R-102-05) were to be pulled from the Ad Hoc committee presentation report or drafted by the task force. It was suggested that task force members review the report and revisit the question.

Task force members participated in a brainstorming session as a mean of identifying areas for further research. (Brainstorming list is included as part of this summary.)

The list was then prioritized with the emphasis on accommodating time constraints. Each task force member chose from the list their top five priorities. (The voting results table is included as part of this summary.) Based on the outcome of the voting, seven top priorities were identified. These seven areas of interest correspond to numbers 1, 2, 5, 6, 7, 9, and 13 on the attached brainstorming list. Gloria Aparicio offered to incorporate the seven areas of interest into a project template to aid in tracking the progress made in each area. The task force defined the next step as gathering more details on these seven areas and identified #5 and #6 as the focus of next week's meeting.

As one of the topics of next week's meeting will be to obtain input from the day laborers, Chair Prentiss Searles asked Rev. Rocha to inform the day laborer community of next week's meeting and extend to them an invitation to attend and participate. Rev. Rocha translated the invitation to a group of day laborers in attendance. In order to facilitate the discussion, it was agreed that a list of questions, drafted from email submissions provided by task force members, would be forwarded to Rev. Rocha for distribution to day laborers.

It was noted that the task force's stated preference for input in written form has generated only one submission thus far. Additional written input was welcomed and encouraged. It was suggested and agreed to that submissions would be accepted in English or Spanish.

III. Task Force Working Structure

Not addressed.

IV. Old Business

➤ Translation Services

Assistant City Manager Tony Tomasello noted that the City was in the process of locating a certified interpreter and expressed confidence in having the interpreter in place for the next meeting.

V. Adjournment

The meeting was adjourned at 9:11 p.m.

Day Labor Task Force

January 17, 2006

Brainstorming Ideas

- 1. Assuming we have a Day Labor Center, we should explore the following: Facility / Building / Lot / Zoning / Site / Characteristic of the bldg / proper size of the center.**
- 2. Find out information about CASA and its operations.**
3. Benchmarking other centers.
4. Legality: leverage in terms of employment
- 5. Seek day laborers input. Do the day laborers want a day labor center or a variety of social services?**
- 6. Evaluate functionality & effectiveness of current day labor centers in Maryland. Explore other labor centers in other part of the country. Look for information about lesson learned and experiences. Determine the economic fundamentals that exist in Gaithersburg to support the labor center. Plan a field trip to the day labor centers in the area for the Task Force members. Get input from the day laborers and potential employers.**
- 7. Find out day labor centers' outcome and compare with the Employment Center in Shady Grove. Why day laborers are not using the center or other centers and their usage and structure?**
8. Present recommendations to the day laborers and ask for feedback.
- 9. Should this issue be a Gaithersburg only or Upper County?**
10. Where the day laborers that are gathering in Grace Church are coming from? Demographic aspect.
11. Expectations of the day labor center and the day laborers? Mission of the center.
12. How long should a prototype be evaluated to determine its functionality?
- 13. Conduct a need assessment of employers, citizens, day laborers, etc. in Gaithersburg.**
14. What are the task force goals to address this issue?
15. Expectations from City Manager, police, social services and the provider. What are the resources to make this works?

Voting Outcome to Prioritize Work Process
(Priority List based on time limitation)

Question#		Votes
1		7
2		5
3		4
4		3
5		10
6		10
7		7
8		0
9		5
10		1
11		2
12		1
13		5
14		0
15		1